



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING
MINUTES



Tuesday, August 20, 2024, at 6:00PM
310 E French Camp Road, French Camp, CA 95231

1. CALL TO ORDER / ROLL CALL at 5:58 PM

Directors Present – Chair Philip George, Vice Chair Larry Lee, Daniel Rego, Rosemire Zanini
Directors Absent – Gloria Murphy
Staff Present – Chief Marty Cornilsen; Deputy Chief Jason Fullmer; Clerk Monica Hofstad

- A. Pledge of Allegiance
- B. Approval of July Regular Board Meeting Minutes

Motion by Lee to approve July Minutes.
Seconded by Rego.
Motion carried.

- C. Approval of August Agenda

Motion by Rego to approve August Agenda with the following changes: add, "3.C. Information Presentation" and amend 6.A. to, "July Payables, MH Billing, and Approve Checks Over Payable Limits."
Seconded by Zanini.
Motion carried.

2. PUBLIC COMMENTS – NONE

3. CHIEF'S REPORT

- A. Incidents, Response Times, and Training for July reviewed by Cornilsen.
- B. Apparatus & Equipment are in service except for a Mountain House engine in the shop. Engine 11-2 is filling its position at Station 16-1.
- C. Presentation by Fullmer on the District Development Strategic Plan.

4. COMMITTEE REPORTS

- A. Budget & Finance reports for July were reviewed by Lee.

5. OLD BUSINESS – NONE

6. NEW BUSINESS / CONSENT / ACTION ITEMS

- A. July Payables, MH Billing, and Approve Checks Over Payable Limits.
 - Payables equaled \$212,538.34. Of that amount, \$28,947.75 will be reimbursed either by the City of Mountain House or by grant funding.
 - City of Mountain House billing is up to date.
 - Neumiller & Beardslee bill of \$13,701.00 required a vote to approve payment.

Motion by Rego to approve Neumiller & Beardslee bill payment.
Seconded by Lee.
Motion carried.

- B. Approve contract with Any Fence for new Station 11-1 fence.

*Motion by Lee to approve contract with Any Fence.
Seconded by Zanini.
Motion carried.*

- C. Approve contract with Johnson & Matos CPAs, Inc. for Audit and Financial Transaction Report for the year ended June 30, 2024.

*Motion by Zanini to approve contract with Johnson & Matos CPAs.
Seconded by Lee.
Motion carried.*

- D. Approve and Adopt Resolution 24-25-04: Adoption of the Memorandum of Understanding with the French Camp Professional Firefighters, effective July 1, 2024 through June 30, 2025.

*Motion by Lee to approve and adopt Resolution 24-25-04.
Seconded by Rego.
Motion carried.*

- E. Approve and Adopt Resolution 24-25-05: Direct Assessment for 2024-25.

*Motion by Rego to approve and adopt Resolution 24-25-05.
Seconded by Lee.
Motion carried.*

7. CHIEF COMMENTS

A. Personnel Updates

- New hire interviews have been completed. Background checks for selected applicants will begin soon.
- Cornilsen provided his annual review to Personnel Committee members George and Rego.

B. Department Activities

- Cornilsen secured an additional \$225,000.00 funding from ARPA. It will be used for additional Station 11-1 improvements.
- Fullmer spoke about the District's desire to implement a comprehensive fee schedule. A proposal may be made at the next board meeting.
- The State and Local Cybersecurity Grant Program (SLCGP) deadline is September 27. Hofstad is getting quotes for fully managed IT Support, Security, and Backups.

8. BOARD COMMENTS

- Zanini will not attend the September regular meeting.

9. ADJOURNMENT at 7:29 PM to the next regular meeting scheduled for Sept. 17, 2024.