



**Minutes of the French Camp McKinley  
Rural Fire Protection District  
Board of Directors**



Regular Board Meeting on April 20, 2021 at 6:36 pm  
310 E. French Camp Road, French Camp, Ca. 95231

The Regular Meeting of the Board of Directors for the French Camp McKinley Fire District was called to order by, Board Chairperson Nicholson on April 20, 2021, at 6:36P.M. at the French Camp McKinley Fire District Administration

Building; 310 E. French Camp Road, French Camp, CA 95231.

**RollCall/Directors**

**Present:** Mary Nicholson, Larry Lee, Gorman Houbein and Phillip George.

**Directors Absent:**

**I. TELECONFERENCE:**

- A.** Open to Public Audience with limited seating due to Covid-19, Social Distancing practices are enforced
- B.** Board Meetings are not typically broadcast by video; however, a teleconference (Zoom Meeting) is available upon request. To request a link for a video conference, please e-mail: [jmiller@frcfire.com](mailto:jmiller@frcfire.com) no later than four (4) hours prior to the scheduled meeting.
- C.** COVID-19 protocols are practiced.

**II. CALL TO ORDER/ROLL CALL:**

April 20, 2021, Regular Board of Directors Meeting was called to order at 6:36 P.M. by Board Chairperson Mary Nicholson.

- A.** Pledge of Allegiance
- B.** Approval of Minutes
- C.** Approval of Agenda: *Agenda items should be addressed in the published order unless a member of the Board of Directors or a member of the public request a specific item be taken out of order and members of the Board of Directors agrees to do so.*

**III. PUBLIC COMMENT:**

- A.** In the future how will we budget for when an apparatus goes out?

**IV. MONTHLY REPORT**

- A.** Fire Life Safety Report
  - At 6:44 P.M. Interim Fire Chief Shipherd reported on the training hours, notable incidents, French Camp McKinley Fire District personnel activities, and calls for the month of March 2021, operation, and training.

- Interim Fire Chief Shipherd and the individuals present at the Regular Meeting of the Board of Directors for the French Camp McKinley Fire District reviewed the Monthly Fire and EMS Report for March 2021.

**B. Equipment Status**

- Engine 11.1 currently out of service, responding with Engine 11.2.
  - Will cost between \$9,000 - \$12,000 to replace turbo.

**C. Employees:**

- (3) New lateral firefighters in final selection stage (physicals).
  - Expected start beginning May 1, 2021.
- (1) Probationary firefighter on WC.

**V. OLD BUSINESS:**

**A. Updates:**

- FASIS True-Up
  - Met with Charlie Halford of Mountain House he has confirmed that they owe McKinley Fire District \$163,000 reimbursement.
- Automatic Aid
  - No new updates
- Possible Contracts
  - Stockton Chief was receptive. Will meet monthly exploring as one option moving forward.
- 50/50 Grant
  - Cal Fire approved invoice of \$14,000 for new PPE, Fire Shelters etc. Once authorized will receive 50% of \$14,000 back from Cal Fire.

**VI. NEW BUSINESS:**

**A. Oath of Office – Kyle Shipherd**

**B. Review Applicants for vacant Board position**

- During closed session.

**C. 5% salary increase for line personnel. MHCSO already authorized for FS 21/22.**

- Mountain House already approved to start July 1, 2021. To be placed on the Agenda as an “Action” item for May 18, 2021 Meeting.
- Responsibility Mountain House \$54,000 / French Camp \$30,513.59. Annually all factored into a combined payment.

**VII. BUDGET AND FINANCE:**

**A. Budget Committee Revenue/Expense Report**

- Chief Shipherd met with Charlie Hafford (Mountain House) and French Camp should be receiving a reimbursement for \$163,000. The amount owed was confirmed by Director Houbein.

**VIII. CONSENT/ ACTION ITEMS: (Board of Directors)**

**A. Authorize March 2021 Expenditures (Members of the Board of Directors)**

- At 7:26 P.M., member of the Board of Directors tabled the authorization of the expenditures for the month of March 2021 due to incomplete report from the County.

**B. Authorize MOU (Labor Contract) with French Camp Professional Firefighters**

- At 7:35 P.M., member of the Board of Directors Authorize MOU (Labor Contract) with French Camp Professional Firefighters
  - Director Houben motioned Authorize MOU (Labor Contract) with French Camp Professional Firefighters with slight modifications (2) changes made under Medical Insurance: 5.2.1 add (See Resolution 20-21-13) and for the Cafeteria fund add (Members will be paid at a rate of 70% of the District Insurance). This will be passed as submitted through observation, Seconded by Director George, with none opposed, Motion carried.

Ayes: Director Lee, Director Houbein, Director Nicholson, and Director George.

Noes: None

Abstained: None

**C. Adopt 2019 Fire Code (Members of the Board of Directors)**

- At 7:40 P.M., member of the Board of Directors authorized adopting 2019 Fire Code 20-21-15.
  - Director Lee motioned Authorize Adopting 2019 Fire Code. This will be passed as submitted through observation, Seconded by Director George, with none opposed, Motion carried.

Ayes: Director Lee, Director Houbein, Director Nicholson, and Director George.

Noes: None

Abstained: None

**IX. At 7:42 P.M. ADJOURNMENT OF MEETING:**

*With no further business being brought before the members of the Board of Directors at this time; the meeting will be adjourned to: **May 18, 2021** Regular Board of Directors Meeting at 6:00 P.M. at the Administration Office of the French Camp McKinley Fire.*

*Submitted by,*

*Reviewed:*

*Approved*

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*Jonisha Woodward*

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*Jim Miller, Fire Chief*

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*Mary Nicholson, BOD Chair*

*May 17, 2021*